



GenomeCanada

## COMPETITION III APPLICATION FORM FOR A LARGE-SCALE PROJECT

### GENERAL INSTRUCTIONS

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Refer to the Guidelines and Evaluation Criteria for Competition III (July 2004) (Competition Guidelines) for full details about application requirements.

The application must be single-spaced, with top and bottom margins of a minimum of 1.7 cm and left and right margins of a minimum of 2.5 cm. Type font Arial, 12 point must be used.

By the deadline date of January 28, 2005 the Genome Centre must submit the following to Genome Canada for each project:

Please note that Genome Canada is currently exploring a web-based system for distribution of applications to reviewers. The number of hard and electronic copies as well as file formats will depend upon the requirements of this system. Detailed information about requirements will be sent to each Genome Centre in the near future.

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#### Filling the Form

Each field within the tables in this form will expand to accept more information by using the return ('ENTER') key. If additional rows are needed in a table, place the cursor in the last field of the last row and press the TAB key. If there are more than two (2) project leaders copy and paste the project leaders contact information table directly below the first table.

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#### Meaning of the Signatures

The signatures of the project leader(s) and co-applicants attest that this application has been reviewed and approved for submission to Genome Canada by all applicants.

The signatures of the authorized representative of the lead organisation, Genome Centre CEO, and Chair of the Centre's Board of Directors attest that this project has been reviewed and approved for submission to Genome Canada and it is agreed that the general conditions governing the use of Genome Canada funds as outlined in the Competition Guidelines apply to the project outlined in this form and are hereby accepted.

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#### Language of Application

Genome Canada provides its competition guidelines and application forms in both official languages to ensure that instructions are well understood by all potential applicants. However, to ensure that applications can be sent to the most appropriate non-Canadian reviewers, all applications must be submitted in English.

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**COMPETITION III  
APPLICATION FOR A LARGE-SCALE PROJECT**

Project Title:

Date of Submission:

Total Amount and Duration Requested:

3 years  4 years

**Project Leader**

Name	
Affiliation	
Address	
Telephone	
Fax	
E-mail	
Signature	

**Certification Requirements**

If this research will involve any of the following, check the box(es). If the project is accepted, the necessary certification requirements must be met in accordance with policies on ethical conduct of research.

Human subjects  Human stem cells  Animals  Biohazards  Environmental assessment

**Lead Organisation (CEO, President or authorized representative)**

Organisation	
Name of representative	
Title	
Date	
Signature	

**Genome Centre CEO(s)**

Lead Centre	
Name of CEO	
Date	
Signature	

**Chair of Board of Directors of the Lead Genome Centre**

Name	
Date	
Signature	



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**II PARTICIPATING ORGANISATIONS' SIGNATURES**

To be completed by organisations where the research will be undertaken.

The following organisations agree that the general conditions governing the use of Genome Canada funds as outlined in the Competition Guidelines apply to the project outlined in this application and are hereby accepted.

Organisation	Name & Title of Authorized Representative	Signature	Date dd/mm/yy



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III CO-APPLICANTS To be completed by all co-applicants. Do not include collaborators or funding partners. These should be listed in the appropriate sections.

A co-applicant is a researcher who makes a substantial intellectual contribution to the proposed research project.

Name	Affiliation & E-mail address	Signature	Date dd/mm/yy



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## IV LAY SUMMARY



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V SCIENTIFIC SUMMARY

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## VI RESEARCH PROPOSAL



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VII GE<sup>3</sup>LS (Ethical, Environmental, Economic, Legal and Social) Issues stemming from the research



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## VIII MANAGEMENT

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## IX SOCIAL AND/OR ECONOMIC BENEFITS TO CANADA



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X RESEARCH TEAM

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XI BUDGET





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## APPENDIX I – BUDGET AND SUPPORTING DOCUMENTS

Refer to section 7 of the Competition Guidelines for details about Eligible Costs and Co-funding.

Attach the completed budget form, which will be available through your Genome Centre in November 2004. Contact Genome Centre staff for assistance in the preparation of the budget.

Also attach here supporting documents, for example:

- quotes for equipment over \$50,000
- letters of support and cost calculations for services provided from fee-for-service providers
- provide a justification for out of country fee-for-service providers
- if a supporting document shows an amount that differs from the budgeted amount, you must include the calculations used to arrive at the budgeted amount

List each supporting document in the table below and reference each to the appropriate line reference number(s) in the budget form (if applicable).

The item number must appear on the top right corner of the first page of each supporting document.

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Item #	Document Attached	Line Reference No. in Budget
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		



## APPENDIX II – SUPPORTING DOCUMENTATION FOR CO-FUNDING

Refer to section 7 of the Competition Guidelines for details about Co-funding. Note that all co-funding must directly support the objectives of the Genome Canada project and must be applied for after April 1, 2004 in order to be eligible.

Attach full documentation for secured or proposed co-funding. Examples of appropriate documentation include:

- Written confirmation, for example a letter or a copy of an agreement from the co-funding source, committing funds. Acknowledgement of the use of these funds to co-fund the Genome Canada project must also be included.
- For co-funding from a funding agency, a copy of the application cover page, research summary, detailed budget and notice of award (if applicable). Note that documentation must clearly demonstrate that funding is being used for eligible costs included in the budget of the Genome Canada project.
- For co-funding from an industry source provide:
  - a copy of a Board resolution specifying the company’s level and terms of commitment
  - provide documentation to support the financial viability of the company and its ability to fulfill its commitment to the project/platform (e.g., a cash flow statement, a recent audited financial statement, a press release announcing significant new funding, etc.)
- For in-kind contributions provide a clear rationale and calculation of how the value was determined (including documentation to support all assumptions, price lists, discount policy, quotes from supplies, letters supporting same, etc.)
- Note that if a supporting document shows an amount that differs from the amount on the budget form, you must include the calculations used to arrive at the budgeted amount (e.g., exchange rate calculations).

List the funding partner organisation(s) and supporting co-funding documentation in the table below. Link each document to the funding sources table in Section XII by grouping documents related to each funding source and using the same number as the funding source e.g. For funding source 1, if there are three supporting documents, list them as 1a, 1b, 1c. The item number must also appear on the top right corner of the first page of each supporting document.

Item #	Organization	Document Attached



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### APPENDIX III – CVs

Attach curriculum vitae for each applicant and all other key personnel using the common CV form, available through the Genome Canada website at [www.genomecanada.ca](http://www.genomecanada.ca) (click “research projects”, “competition III” and “common cv network”).

List in the table below the individuals for whom a CV form is attached.

NAME	ROLE (e.g., project leader, co-applicant, project manager, etc.)



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## APPENDIX IV – SCIENTIFIC ADVISORY BOARD

Attach here a one-page biography for each member of the project's Scientific Advisory Board (SAB). Also include written confirmation from each of their willingness to serve in such a capacity.

List in the table below all those for whom a biography and confirmation are included.

SAB Member	Affiliation



## APPENDIX V – LETTERS OF COLLABORATION AND SUPPORT

Attach letters of collaboration and support.

List in the tables below all collaborators and others who have provided a letter of collaboration or support. Note that collaborators must provide a signed statement describing their contribution to the project.

A collaborator is an individual whose role in the proposed research is to provide a special service (such as access to equipment, provision of specific reagents, training in a specialized technique, statistical analysis, access to a patient population, etc.) but who is not involved in the overall intellectual direction of the research.

### Collaborators

Name	Affiliation

### Others

Name	Affiliation



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## APPENDIX VI – PUBLICATIONS

### Publications




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## APPENDIX VII – QUESTIONNAIRES AND CONSENT FORMS

There are no questionnaires or consent forms required for the proposed research.



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## APPENDIX VIII – CERTIFICATION FORMS